

Setup teams and handoffs

Thank you for helping with the assembly setup on **Saturday, 10 October**. This is the best page to start from. Find your team below, then open that team's page for the detailed instructions.

Before setup:

Everyone helping with installation or dismantling — including helpers who are not normally part of A/V — should **[download and review A-149-E \(PDF\)](#)**. Each A/V keyman will also review the team's [DC-83 job hazard analysis](#) before work begins.

Key times for Saturday

- **08:00** — Meet at the venue for the safety talk and prayer. Keymen then review the DC-83 and work area with their teams.
- **After the talk** — Power, Audio Cabling, Loudspeakers, Stage and A/V Booth begin together.
- **By 12:00** — Installation should be ready to hand over to Alex for commissioning and system tests.
- **By 14:00** — AHEC commissioning should be complete so attendees can enter.

Find your team

Your team page has the drawings and step-by-step instructions.

- **[Audio Cabling](#)** — **Lacey Cox** ☐☐
Ruben Martinez; Zabrina Bourgeois; Karina Li; Layo Kirby; TaSanee Kirby; Meyana Barnhart; Ittikorn "Joey"; Pinja Keskinen; Bethany Mundell; Sebastien Machez
- **[A/V Booth](#)** — **Micah Phillips** ☐☐
Mint Phillips; Brendan Coonce
- **[Stage](#)** — **Jason Kirby** ☐☐
Gerald Berard; SuMalei Kirby; Matthew Chappelle
- **[Loudspeakers](#)** — **Corey DeLoach** ☐☐
Melissa DeLoach; Mike Vigil; Lilia Vigil; Mike Mundell; Malachi Jenkins

- [Power](#) — Jeff Korell ☐

April Korell

Come prepared: Wear suitable work shoes and bring work gloves. Follow your keyman's instructions if additional PPE is needed.

If you are also helping with Friday delivery or unloading, see [Friday transport and Saturday installation](#).

If you are unsure which team you are on, please ask JP before starting work.

How teams help each other

Start early on the **booth power, 30 m AMC-3 audio multicore (snake) cable**, the six passive loudspeakers with their **speakON cables**, and the Stage team's **XLR microphone cable runs**. This lets testing begin while smaller tasks are still being finished.

When your team is finished: Stage, Loudspeakers and Power should check with Lacey and help Audio Cabling with the remaining cable work until it is ready for testing.

Keep exits and walkways clear, protect every floor crossing, and ask your keyman if anything in the room does not match the current drawing.

For Sunday, use the [confirmed dismantling teams and instructions](#). Follow the teardown safety meeting and your dismantling keyman.

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